



# British Air Line Pilots Association Benevolent Fund

Incorporating the Wigley Bequest

## Application for assistance

The BALPA Benevolent Fund is a registered charity. Its Trustees invite applications for assistance from pilots, flight engineers, helicopter winchmen or navigators who are or were engaged professionally in commercial aviation, also current & former employees of BALPA or its wholly owned subsidiaries, and the families of all such persons.

The Trustees may decide to offer a grant (non-repayable), a loan (repayable in such a manner as will be agreed), or other appropriate assistance through financial advice or personal advice.

**Please complete this form in BLACK pen.**

**Applicant's Full Name**

**Application Date**

.....

Address: .....

.....

Tel ..... Email .....

Date of birth: ..... National Insurance Number: .....

BALPA Membership number if known: .....

If you are not a member or former member, please explain briefly your relationship with BALPA:

.....

Current employer, if any, and types:

.....

Previous airline employers and types:

..... Total number of hours:

.....

### Military Service

Service: ..... Rank Achieved: ..... Period of service: .....

The Trustees would like to know something about you and how you feel we could be of help. We will ask some specific financial questions later.

History?	Please tell us about yourself and how your current situation has arisen.
How can we help?	Please tell us how you would use any grant/loan from the Fund
Prospects?	How do you see your future developing with our help?

Should you run out of space please use the box on page 8 or attach an additional sheet.

**Relevant History**

**Affiliations to any other associations e.g. Honourable Company of Air Pilots, RAF etc.**

**Where did you hear about the BALPA Benevolent Fund?**

**How can we help?**

**How do you see the future?**

**Family details**

Are you married, divorced or separated? Enter M, D, S or W:

If remarried, date of remarriage: .....

**PARTICULARS OF CURRENT SPOUSE OR PARTNER**

**Full** Name: .....

Date of Birth: ..... Date of Marriage: .....

If Employed:

Occupation: ..... Employer's Name: .....

Average Earnings: £..... per month

**CHILDREN**

Names/Gender	Date of Birth	Whether living at home	Earnings
.....	.....	.....	£.....
.....	.....	.....	£.....
.....	.....	.....	£.....
.....	.....	.....	£.....

**OTHER DEPENDANTS**

Names/Relationship	Date of Birth	Whether living at home	Earnings
.....	.....	.....	£.....
.....	.....	.....	£.....
.....	.....	.....	£.....
.....	.....	.....	£.....

## Your Financial Profile

This section and those that follow may seem a little complex and intrusive, but we are obliged to seek full information to assess how we can best help you. If a question is not relevant to you, please insert N/A (this advises us that the entry has not been overlooked).

In support of your application, please include copies of your last 3 months household bank statements, and other relevant documentation evidencing the assets and debt you state below.

### Support Income

Do you benefit from a Loss of Licence insurance or other Income support? Y/N.....

If yes, are you currently receiving any regular payment? Y/N.....

If yes, but you are not currently receiving payment, do you expect payment to start in the near future? Y/N.....

### Assets & Savings (held by yourself, spouse/partner &/or your children, or in Trust)

Provider	Bank / B.Soc Accounts	Capital Investments eg. Bonds / GIA / ISA / Nat. Savings / Prem Bonds / Shares etc
	£	£
	£	£
	£	£

Do you, or your partner, own the property you live in? **Yes / No** If yes, please give details below;

Description (inc. mortgage details & term remaining, etc.)	Value	Equity
	£	£

Do you, or your partner, own any other property? **Yes / No** If yes, please give details below;

Description (eg. BTL, Holiday Let, Land, Rental Income, etc.)	Value	Equity
	£	£
	£	£

Do you, or your partner, own any other assets? **Yes / No** If yes, please give details below;

Description (eg. Cars, Boats, etc.)	Value	Equity
	£	£
	£	£

Have you/your partner received, or expect any Compensation and/or Insurance payments? **Yes / No** If yes, please give details below ;

Description (eg. Loss of Licence, Critical Illness etc.)	Value
	£
	£

### Pension Assets (held by yourself and your spouse/partner)

Provider	Type (final salary, personal)	Retirement Age	Fund Value
			£
			£
			£

**Debts / Liabilities** (inc. Credit Cards, HP, PCP, loans from family members, secured/unsecured loans)

Creditor Name and Type	Purchase Date	Contract Amount	Monthly Payments	Arrears	Sum Outstanding
<b>Totals</b>			<b>£</b>	<b>£</b>	<b>£</b>

**Your household monthly income and expenditure:**

Monthly income	£	Monthly expenditure	£	Arrears
<b>Earnings (Net ie. after deductions)</b>		Debts / Liabilities		
Salary (Applicant)		Mortgage		
Salary (Spouse/Partner)		Second Mortgage		
Loss of Licence (Regular Payments)		Rent (less housing benefit)		
Maintenance / CSA Receipts		Council Tax (less council tax reduction)		
Rental Income (Buy to Let/Holiday Let)		Electricity		
Sub-Letting, Boarders etc		Gas / Oil (or other fuel)		
<b>Pensions - applicant</b>		Ground Rent / Service Charge		
Occupational Pension		Magistrates Court Fines *		
Private Pension		Maintenance / CSA Payments		
State Retirement Pension		Water / Sewage Charges		
Bereavement Allowance		Telephone		
War Widow(er)'s Pension / AFCS Pension		TV / Satellite / Cable		
<b>Pension - partner/spouse</b>		Building / Contents Insurance		
Occupational Pension		Other housing costs *		
State Retirement Pension		Life Insurance		
Bereavement Allowance		Mortgage Endowment Policy		
War Widow(er)'s Pension / AFCS Pension		Other Insurance(s) *		
<b>State Benefits</b>		Pension contributions		
Attendance Allowance (Applicant)		Housekeeping (inc food, cleaning)		
Attendance Allowance (Spouse/Partner)		Car (inc Insurance, MOT, Tax etc)		
ESA / JSA / Income Support (Applicant)		Travel (incl fuel, taxis & buses)		
ESA / JSA / Income Support (Spouse/Partner)		School Meals / Meals at Work		
Disability related benefits		Clothing		
Family / Child related benefits		Prescription / Health Costs		
Personal Ind Payment - PIP (Applicant)		Carer / Childcare Costs		
Personal Ind Payment - PIP (Spouse/Partner)		Education Fees *		
Universal Credit		Entertainment		
<b>All other income</b>				
Dividends				
Family Contributions				
Interest				
Income Protection (PHI - personal)				
Loss of Licence				
Other Contributions				
<b>Total Income</b>		<b>Total Expenditure</b>		
			<b>Total Income – Total Expenditure =</b>	

\* Please give details on page 8 or on a separate sheet

**Details of Previous Assistance**

Please give details of any assistance you currently receiving, or have received in the past, eg. loans or grants from any Fund or Charity (including previous **BALPA Benevolent Fund** help)?

Fund / Charity	Application Date	Help Requested	Outcome (Grant £ / Loan £)

**Details of Assistance Requested**

Type of Assistance (Grant / Loan + Purpose)	Amount £	Repayment Proposal (if applicable)

Is or has any application being made to any other Charity, Fund, or Society, etc? Y/N.....

Are you receiving any financial or non-financial advice? Y/N.....

Do you wish any guidance through the BALPA Benevolent Fund on financial matters? Y/N.....

**Declaration**

- I declare that the information I have given in this application is, to the best of my knowledge, complete & correct.
- I understand the Trustees have both a legal obligation to process, and a legitimate interest in processing data relating to me or relating to any person whose data has been provided in connection with my request(s) for assistance.  
 In broad terms, our legitimate interests means the interests of running the BALPA Benevolent Fund as a charitable organisation and pursuing our aims and ideals, including to support pilots, flight engineers, helicopter winchmen or navigators who are or were engaged professionally in commercial aviation, also current & former employees of BALPA or its wholly owned subsidiaries, and the families of all such persons.  
 For example, we need to collect your personal data in order to assess your eligibility for a grant or other support and share it with other charities for that same purpose to maximise assistance. We then need to process your personal data in order to provide that support.
- I agree that the details on this form may be passed in confidence to other agencies, and authorise the BALPA Benevolent Fund to approach other agencies, and other charities on my behalf, in the course of this application.
- I confirm that I have read and understood the BALPA Benevolent Fund’s Privacy Notice and hereby consent to the Trustees processing data relating to me for the above purposes, and sharing the same with their financial advisers and others who work with the Trustees.
- **I declare that I shall update the Trustees of any changes to my/our financial circumstances at all times.**

Signature of applicant	Date
Signature of applicant’s spouse/partner	Date

### **Application Checklist**

Please include the following

- ✓ Completed and signed application form
- ✓ Copies of last 3 months household bank statements
- ✓ Relevant documentation evidencing assets and debts (statements, demands)
- ✓ Bills, demands, receipts, estimates etc. supporting your monthly income/expenditure
- ✓ In case of illness or convalescence, medical certificates should be produced
- ✓ Please send the above to;

By email            **BBFadmin@balpa.org** (scanned versions as PDF preferred)

By post            **British Air Line Pilots Association Benevolent Fund**  
**1 Heathrow Boulevard**  
**278 Bath Road**  
**West Drayton**  
**UB7 0DQ**

**Additional Information (continue on separate sheets if necessary):**